



Employment Application

APPLICANT INFORMATION (PLEASE PRINT)				
Last Name	First	M.I.	Date	
Street Address			Apartment/Unit #	
City	State	ZIP		
Phone	E-mail Address			
Date Available				Desired Salary
Position Applied for				
Have you ever worked for Eastern University?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, when?	
If hired, can you present evidence of your U.S. citizenship or proof of your legal right to work in the US?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain	
Have you ever been convicted of a criminal offense, a felony and/or arrested for a crime for which a trial/verdict is now pending? *Do not complete if you are seeking employment at the Falls Center, PFPI, or other Philadelphia location.			YES <input type="checkbox"/>	NO <input type="checkbox"/>
Have you ever been the subject of an abuse or sexual misconduct investigation? <i>Act 168 requirement.</i>			YES <input type="checkbox"/>	NO <input type="checkbox"/>
Have you ever been disciplined, discharged, non-renewed, asked to resign or otherwise separated from employment while allegations of abuse were pending, under investigation or adjudicated? <i>Act 168 requirement.</i>			YES <input type="checkbox"/>	NO <input type="checkbox"/>
Have you ever had a license, professional license, or certificate suspended, surrendered or revoked, while allegations of abuse or sexual misconduct were pending, under investigation or adjudicated? <i>Act 168 requirement.</i>			YES <input type="checkbox"/>	NO <input type="checkbox"/>
<p><i>Explain: (Note: A conviction is not an automatic bar to employment. The nature of the offense, date of offense, the surrounding circumstances and relevance of the offense to the position applied for will be considered.)</i></p>				
EDUCATION (LIST NAME OF SCHOOLS AND LOCATION)				
High School/GED				
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
		Diploma		
Last College/University		Major		
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
		Degree		
School		Major		
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
		Degree/Certificate		
Are you attending school now?				
Eastern University Alumni?			ID#:	

JOB EXPERIENCE: ATTACH A COPY OF YOUR RESUME OR CURRICULUM VITAE. BY SIGNING BELOW YOU AFFIRM THAT THE INFORMATION PROVIDED IN THE ATTACHED DOCUMENTS ARE TRUE AND ACCURATE.



REFERENCES (PLEASE LIST THREE PROFESSIONAL REFERENCES.)			
Full Name		Title	
Current Company		Phone ()	
Email			
Full Name		Title	
Company		Phone ()	
Email			
Full Name		Title	
Company		Phone ()	
Email			
PREVIOUS EMPLOYMENT (CURRENT AND FORMER EMPLOYERS INFORMATION MUST BE PROVIDED IF THEY WERE SCHOOL ENTITIES OR IF YOU WERE EMPLOYED IN A POSITION THAT INVOLVED DIRECT CONTACT WITH CHILDREN UNDER AGE 18.) <i>ACT 168 OF 2014.</i>			
Company		Phone ()	
May we contact your previous supervisor for a reference?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
Company		Phone ()	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
DISCLAIMER AND SIGNATURE			
<p>I certify that the information on this application and all other supporting information provided are accurate and complete. I understand that any misrepresentations shall be sufficient cause for: (1) rejecting my candidacy, (2) withdrawing of any offer of employment, or (3) terminating my employment if I am employed, whenever it may be discovered.</p> <p>I hereby authorize any and all of my previous employers and/or supervisors to release any and all of my personnel records, and to respond fully and completely to all questions that officials of Eastern University and its subsidiaries may ask regarding my prior work history and performance. I will hold such previous employers and/or supervisors harmless of any and all claims that I might otherwise have against them with regard to statements made to this university. I agree to submit to a physical exam, background investigation, and/or screening for illegal substances. I further authorize these officials to investigate my background, now or in the future, without liability, to verify the information provided and release from liability all persons and/or entities supplying information regarding my background.</p> <p>I understand that this document is NOT an offer of employment, and that an offer of employment, if tendered, does NOT constitute a contract for continued guaranteed employment. I understand that employees serve at-will, and the employment relationship may be terminated at any time by either party, or any or no reason, other than a reason prohibited by law. If employed, I will be required to comply with university and departmental regulations.</p>			
Applicant's Signature		Date	